

Commemoration Program – Letter of Intent Métis Veterans Legacy Program

INSTRUCTIONS

This Letter of Intent is the first step in the Commemoration Program application process. Once you have submitted this document, a Project Officer will assess the information you have provided. They will follow up with you to assist with the next steps of the application process.

- To complete this document, print and fill in by hand or complete electronically
- To submit your Letter of Intent, email the Métis Veterans Legacy Department or send by mail
- Please read over and fill in the Request for Information areas with as much information as possible
- Please attach and send any additional information if not enough space has been provided
- Keep a copy for your records

CONTACT INFORMATION

If you have questions or require assistance with the Letter of Intent, please contact a Project Officer from the Métis Veterans Legacy Program by calling **1-800-532-1993** or by emailing **veteran.info@metisnation.ca**.

Please send your completed Letter of Intent and any accompanying documentation to the following address:

Manitoba Metis Federation
3rd Floor – Métis Veterans Legacy Department
150 Henry Avenue
Winnipeg, Manitoba
R3B 0J7

By email to: **veteran.info@metisnation.ca**

APPLICANT INFORMATION

Applicant Type: *(eligible applicants include Métis Individuals, recognized Métis Nation Government and Organizations/Institutes, other Organizations/Institutes)*

Name of Individual/Organization:

Name of Partner, if applicable: *(if you are applying as a Canadian citizen or a Canadian Organization/Institute, you are required to partner with either a Métis Individual or a recognized Métis Organization/Institute)*

Contact Person: *(first name, last name)*

Telephone: *(area code, number)*

Email:

Street Address/Apt. Number:

City/Town/Community:

Province/Territory:

Postal Code/P.O. Box:

Country:

REQUEST FOR INFORMATION

Brief description of yourself/organization:

Project Title:

Location of Project: *(address)*

Estimated Start Date: *(day/month/year)*

Estimated Completion Date: *(day/month/year)*

Describe the project, its objectives and deliverables (*e.g., how will your project help commemorate WWII Métis Veterans? How will it engage Métis citizens or the general public?*):

Estimated Total Cost of the Project:

Indicate any additional sources of revenue, if applicable (*e.g., are you receiving additional financial support from another party which is intended for the project?*):

Method of Submission: (*mail, email*)

Date of Submission: (*day/month/year*)